What is the Best CAPA Model?

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1. Recognize the discrepancy.	**A. Create record with assigned control number.** **B. Document and track tasks and communications as staff members, outside organizations or other resources engage in process.** **C. Monitor activities continuously:** **I. Check performance to deadlines.** **ii. Follow up on lagging tasks.** **iii. Review risk assessment.** **iv. Request additional authorizations and/or resources.** **D. Analyze CAPA data, measure KPI's and communicate findings.** **E. Repeat as necessary.**	**Non-Conformance** Phase 1
2. Issue corrective actions.		**Corrective Action** Phase 2
3. Launch investigation.		**Root Cause (5 Why's)** Phase 3
4. Initiate preventative action.		**Preventative Action** Phase 4
5. Verify effectivenss of preventative action.		**Verification** Phase 5